

Worship Committe
United Methodist Church of Peace

October 12, 2005

Members

Chair Carol Peterson *

Music Director David Arnold *

Lay Leader Don Davis*

Class of 2005

Class 2006

Class 2007

Nancy Best *

Jeanette George

Ellie Eissinger ex

Phyllis Taylor*

Karen Dykoski

Janet Lewis*

Phyllis Unger*

Ruth Townsend

Carol Rose ex

The meeting was called to order at 6 PM Pastor Barbara opened the meeting with prayer

Old Business

- 1 Discussion centered around the time for the Christmas eve service. It was decided to have the service at 5 PM, which is the same time the service has been held in the past. Pastor Moore would like to serve communion at this service
- 2 Communion will also be served the first Sunday in Advent which is Nov 27. This is due to the fact that the choir will present their Christmas Cantata on December 4.
- 3 There will be a Christmas Day service at 10:30 am There will be no Sunday school that day.
4. Communion will be served January 1,2006 at the 10:30am service, again there will be no Sunday school that morning.
- 5 Laity Sunday, October 9, was well received . Dale and Doris Urbain shared the missionary ministry.
- 6 October 16. The Great Northern Chorus will be present at the church service, sharing their musical talents.

The meeting was adjourned. Next meeting is November 3 at 6 p.m.

Submitted by

Nancy Best

DUTIES & RESPONSIBILITIES OF THE USHERS

1. You are the Most Hospitable representative of God the person will meet in entering our Sanctuary. Your impression will be the impression of our congregation upon visitors.
2. Ushers should arrive at the church in time to ensure the following is accomplished before the members and visitors begin arriving:
 - a. All doors unlocked
 - b. All lights turned on
 - c. The heating/ventilation adjusted to be comfortable in the sanctuary
 - d. The overhead fans turned on and adjusted for speed
 - e. The page numbers of hymns posted in the front board
 - f. The altar candles being replenished and lighted for the service
 - g. The microphones and amplifiers turned on and speaker volume adjusted
 - h. The altar/sanctuary flower put in proper place
 - i. The scripture readings marked in the lectern Bible
 - j.** The bulletins being in place for the ushers to hand out
 - k. The offering plates being available for the usher to use at the proper time
 - l. The Guest Register to be displayed with ink pen in place for use
 - m. A Friendship registration booklet in the inside of each pew
3. BE KIND AND CONSIDERATE OF OTHERS IN ALL THAT YOU DO!!!
4. Ushers are to escort members and visitors to their seat, paying particular attention to seating people closer to the front and filling the pews. (Pay Attention so that people do not sit at the end of the pew and block others from sitting in that pew).
5. Ushers are the security of the Church on a Sunday morning. When the congregation is seated, you must ensure that no one wanders into and through the Narthex, rummages through hanging coats or violates the trust that is assumed by members and visitors when they worship in our Church. The ushers are also the first line of help if someone needs assistance or medical help.

DO NOT BE AFRAID TO CALL 911 IN CASE OF EMERGENCY.
6. During Communion, the ushers will assist anyone needing assistance to take Communion at our church, remembering that you are still responsible for maintaining security.
7. After The Worship Service, the ushers are responsible for extinguishing the candles, collecting the visitor records (to be taken to the office), turning off the amplifier, ceiling fans, lights, locking all doors and securing the building.
8. The Head Usher (one should be assigned each Sunday morning) is responsible for carrying the offering envelopes, in a depository bag, to the Night Depository at our bank.